

Sample PROJECT DESCRIPTION

ST. VINCENT SCHOOL and SPORTS CENTER

1. Brief Project Statement: *The design intent is to provide a multifunctional space that will accommodate religious services, education classrooms, performing arts, sports activities, food service facilities, fitness center and meeting rooms.*
2. Statement of Purpose and Need: *There are inadequate facilities to support the goal of providing a well-rounded superior education in a safe environment.*
3. Context or Background:
 - a. Mission Statement: *The project supports the mission statement by.....*
 - b. Parish/School demographics: *Parish anticipates a growth of x parishioners/students over the next 5 years. (Describe requirements of that growth, e.g., elder care, child care, education.)*
 - c. Consistency with 5-Year Pastoral Parish Plan: *This project was identified in (year) in conjunction with other parish improvements and repair and maintenance activities.*
4. Project Components:
 - a. New Construction:
 - Religious Services:

Conduct religious services for the student body

 - Storage for vestments, an altar, altar materials and other accoutrements (approximate sq feet_____)
 - Performing Arts:
 - Movable stage
 - Theatrical lighting
 - Sound system designed for the performing arts.
 - Curtain system
 - Proscenium
 - Change area (male and female), full length mirrors, make up vanities (small restrooms)
 - Access (catwalk system) for drops including pulleys
 - Cushioned stackable chairs (how many_____)
 - Acoustics compatible for the performing arts
 - Flexible bleachers configuration for stage viewing
 - Band room for 75 students (approximately 2,500 sq ft), lockable and ventilated instrument storage (80 sq ft), practice rooms (400 sq ft each), to include a sink and table to clean and repair instruments
 - Music room office (200 sq ft)
 - Music room library (200 sq ft)

Sports:

- Physical education for grade school and high school
- After school team practice
- Interscholastic competition
- One NBA regulation basketball court
- Four basketball practice courts
- Six volleyball courts
- Wood floor...covered for non-sports activities
- Insulate for sound and heat
- Sports lighting
- Center court score board
- Well ventilated
- Home and visiting locker rooms for (XXXXXX students)
- Showers for ten students
- Laundry room and hanging area
- Trophy case

- b. Maintenance Improvements (e.g., new roof, ADA accessibility, replace A/C)
- c. Demolition Activities

5. Issues and Concerns Identified:

- a. Spatial
- b. Construction phase impacts on services
- c. Permitting

6. Pre-bid Professional Consultations/Advice:

- a. Architect
- b. Contractor (roofer, painter, plumber, General)
- c. Planner

7. Project Schedule

8. Cost:

- a. Gross estimate

Attachments:

Site Plans: Existing and Proposed