

Hawaii Catholic Community Foundation (HCCF)
Letter of Inquiry (LOI) – Round 2, 2015

Effective January 1, 2014, a preliminary **Letter of Inquiry** must first be submitted to the HCCF in order to receive an **Application for Funding Request**.

Instructions: Limit your responses to this 1-page form & return to: HCCF@RCCHAWAII.ORG by July 31, 2015. If approved, an official application form will be provided to the Project Contact. For more information on the **Protocol for Requesting Funds**, please call the Office of Stewardship & Development at: (808) 203-6723, which provides administrative services to the HCCF.

Project Title: _____

Project Site: _____

City/Parish: _____

- Provide a brief description of the project and how it aligns with the Case Statement of the Diocese of Honolulu’s ***With Grateful Hearts*** capital campaign.

- Describe the timeline of the project.

- List any other organization directly involved with the project.

- Provide an estimate of the project cost along with any other funding sources.

Project Contact (print name): _____ Ph#: _____ Date: _____

Sponsoring Diocesan Task Force Leader (print name): _____

FOR OFFICE USE ONLY: Bishop: _____ Vicar General: _____

Revised: 2-27-15